

Parcel ID:

Civic Address:

Municipality Name:

Company Name:

HOTEL/MOTEL

INCOME AND EXPENSE QUESTIONNAIRE

SURVEY YEAR

	SINGLE	DOUBLE	SUITES	HOUSE KEEPING UNITS
NUMBER of ROOMS AVAILABLE				
AVERAGE ROOM RATE				
AVERAGE OCCUPANCY RATE (%)				

REVENUE by DEPARTMENT

TOTAL ROOM REVENUE
 LOUNGE REVENUE (IF LOUNGE IS OWNER OCCUPIED)
 LEASE RATE per YEAR (IF LOUNGE IS RENTED)
 DINING ROOM REVENUE (IF DINING ROOM IS OWNER OCCUPIED)
 LEASE RATE per YEAR (IF DINING ROOM IS RENTED)
 TELEPHONE REVENUE
 MISCELLANEOUS REVENUE
 OTHER INCOME

DEPARTMENTAL EXPENSES

ROOMS

WAGES	
SUPPLIES	
LAUNDRY	

DINING ROOM

WAGES	
COST of GOODS SOLD	
SUPPLIES	
OTHER	

LOUNGE ROOM

WAGES	
COST of GOODS SOLD	
SUPPLIES	
OTHER	

TELEPHONE

GENERAL	
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MISCELLANEOUS

GENERAL	
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